The Education Administration Team is committed to the highest standards of undergraduate, graduate and medical education. This team provides support for faculty in all aspects of course implementation, student support services, course data input and monitoring.

What we can do for you:

- Input and monitor grades
- Register students for courses
- Reserve classrooms
- Provide up-to-date guidance on University policies with respect to teaching and student support
- Facilitate faculty advising
- Maintain graduate program records
- Coordinate seminars
- Assist with online course development
- Coordinate special events related to the teaching mission of the department